

duz

Internet and websites – for business

duz.com, [REDACTED] Drive, Ash, Surrey, GU12 6NW. U.K.

Google, Inc.
Attn: Customer Support, DMCA Complaints
[REDACTED] Parkway
Mountain View, CA 94043
U.S.A.

14th June 2004

Digital Millennium Copyright Act - Infringement Notification

1. *Identify in sufficient detail the copyrighted work that you believe has been infringed.*

The copyrighted work is the text that appears on www.self-storage-facilities.com detailed in **APPENDIX A** attached.

2. *Identify the material that you claim is infringing the copyrighted work listed in item #1 above.*

The infringing work is the text that appears on the following page(s) for the following search(s) detailed in **APPENDIX B** attached.

Search Query: "Self Storage Hints"

Infringing Web Pages: www.adirondackenterprises.com/hints.htm

3. *Provide information reasonably sufficient to permit Google to contact you (email address is preferred).*

Email: [REDACTED]@[REDACTED].com

4. *Provide information, if possible, sufficient to permit Google to notify the owner/administrator of the web page that allegedly contains infringing material (email address is preferred).*

Email address on website: [REDACTED]@[REDACTED].com

5. I have a good faith belief that use of the copyrighted materials described above on the allegedly infringing web pages is not authorized by the copyright owner, its agent, or the law.

6. I swear, under penalty of perjury, that the information in the notification is accurate and that I am the copyright owner or am authorized to act on behalf of the owner of an exclusive right that is allegedly infringed.

SIGNED:

[REDACTED]

([REDACTED])

Tel: [REDACTED] Fax: + [REDACTED] Email: [REDACTED]@[REDACTED].com Web: www.duz.com

APPENDIX A (Copyrighted work)

<http://www.self-storage-facilities.com/self-storage-facility.htm>

Packing for self-storage

The first thing to remember therefore is to pack in such a way that you can find things at a later date quickly and without unloading absolutely everything you've put away. Make an inventory of what you've packed and where it is as you go along. Other packing and storage preparation tips include:

Make an estimate of the replacement value of each item you store to help with accurate insurance policies and in case of unforeseen damage in the self-storage facility.

Invest in good quality sturdy boxes and packing materials - box strength degrades with use. If you buy boxes of similar sizes it'll be easier to stack them securely in the self-storage facility and will save you space.

Box everything that you can - everything that is left unboxed in a self-storage facility will get dusty and potentially dirty.

Fill boxes to capacity wherever possible to avoid breakages but avoid making them too heavy - remember you'll have to be able to lift them. You can use materials such as paper or towels or can buy special packing to fill spaces if necessary. Depending on the space you opt to rent from your self-storage facility, you might be stacking boxes on top of each other and the lower levels need to be sturdy enough to take the strain. Boxes that are only partly filled may tip over or collapse.

Label all boxes clearly so you can identify the contents and keep an inventory. Label them on more than one side so you can see what's what quickly. Mark 'Fragile' on any boxes containing breakable items.

Don't be tempted to fill large boxes with heavy items such as books as they'll quickly become impossible to carry and may break. You can buy small book boxes from your self-storage facility that will do the job just as well. If you do pack heavy items in a large box put in just a few and then fill the box up with lighter items.

Don't pack items into sealed plastic bags, as humidity can cause mildew.

Pack books flat to avoid damaging their spines.

Don't store wet items in a self-storage facility as they can cause water damage, mould and mildew.

Large appliances need care before placing in a self-storage facility - make sure you defrost fridges and freezers thoroughly before storing them otherwise you'll be leaving yourself open to water damage. Tie doors up for the move, although you should leave them slightly ajar once in storage to stop condensation forming and help ward off bad odours. Drain washing machines before storing them and tie down hoses etc. Appliances should be clean and dry and it'll be worthwhile wiping the insides over with bicarbonate of soda before you store them.

Wrap all fragile items and breakables such as dishes, glasses, ornaments etc separately. Paper will do but bubble wrap is a good investment. Pack them tightly into strong boxes, filling any gaps with paper or filler. Try to avoid putting heavy items on top of fragile ones in a self-storage facility.

If you're going to be storing clothes think about buying wardrobe or clothes boxes - you'll then be able to simply hang the clothes in them and they'll keep their shape. It's not wise to simply put your clothes in bin liners in a self-storage facility as moisture can get trapped inside when they're sealed and your clothes could be ruined.

For the best protection for mirrors and pictures in a self-storage facility, wrap them in a protective covering such as bubble wrap and stack them on their ends. Mirrors and pictures should never be stored flat. Mark them as 'Fragile'.

Separate lamp bases and lampshades and wrap them for protection.

If you're storing upholstered products such as mattresses and sofas in a self-storage facility it might be a good idea to invest in covers, bags or sheeting to give them some additional protection. Stand sofas and mattresses on end wherever possible to save space and don't stack too much on top of soft furnishings. Mattresses are best stored on the long end and should be ideally raised above floor level or laid on protective sheeting.

If you're storing a few items of furniture on top of each other a simple dust sheet or cover placed between items will minimize scratching and damage in a self-storage facility.

You'll save space if you can dismantle furniture such as beds and tables before you store it in a self-storage facility - make sure you keep hold of all the bits so you can get it all back together again! Wrap and cover furniture sections and keep them together, clearly marked, for quick retrieval. You can put components such as screws and bolts together in a plastic bag, mark them clearly and tape to the relevant piece of furniture. Store large pieces of furniture vertically to save space in the facility.

Chairs can be stacked seat to seat to save space. Cover chair legs with protective wrapping for extra protection.

APPENDIX A (Continued)

Spray your wood furniture with a good quality furniture spray before storing it in the facility to give it some added protection.

Electrical equipment such as TVs, stereos and computers should be packed in their original boxes wherever possible. If this isn't possible, pack them into boxes that are about the right size making sure that you pack gaps with paper etc. Make sure you tie down the player arm of a record player and secure your turntable.

If you're storing items with fuel tanks such as lawn mowers and cars etc in a facility, expect to be asked to drain the tanks before you put them in storage. Fuel is one of the few things that you CANNOT store in a self-storage facility.

Wipe down metal objects and tools with a little oil before storing to avoid rust formation.

You can tie tools and long-handled items in bundles. Don't store a brush resting on the bristles.

Don't store vacuum cleaners with the bag in - throw it away before you store them in the facility.

Treat leather items with a leather conditioner before you store them.

Think hard about whether you really want to store photographs in a self-storage facility. If you do store loose photographs, place them between pieces of clean cardboard and tape them together to avoid curling. Photographs will suffer temperature damage and, if the facility you have chosen is not climate controlled, you might want to keep them out of storage to avoid losing them.

Think creatively and you'll make more space. Plan to use furniture drawers as an extra box (they are especially good for fragile items) and you can use the inside of wardrobes to store boxes. Kitchen appliances such as stoves and fridges can also be used in this way.

Seal all your boxes with packing tape before you put them in a self-storage facility - this will help keep dust out of the contents.

Organizing your self-storage unit

At this stage in your self-storage process, it's worthwhile taking some time to plan exactly how to pack your items into the unit. Unit sizes are determined by price so you can save money here by assessing what you have to store and planning to pack it in efficiently - a smaller and well-packed unit will be cheaper than a larger one that is badly organized.

There are two key things to remember when organizing your self-storage unit. Firstly, you need to make sure that you can easily access the items you've stored in the facility when you want them. Secondly, you must take care when storing - these are your belongings and there are measures you can take, apart from careful packing, that will help protect them during their time in the facility.

If you're worried that the floor space in the facility is not clean enough and might cause damage in itself put down protective sheeting or boards.

If you're storing heavy items or boxes check with the facility to see if they have trolleys or other machinery you can use. Some self-storage companies will offer these free of charge.

In all but the smallest units, try to create an aisle and leave enough room to be able to get round the back.

Store your largest items first.

If you're stacking your unit high with boxes, always make sure to put the heaviest boxes at the bottom to avoid damage.

Stack boxes and similarly sized items together to save space.

Try not to lean furniture against outside walls.

If you're storing metal objects avoid resting them against items susceptible to damage.

Try to assess what you'll need to access frequently and keep it at the front of your unit.

Fill anything that's hollow - i.e. wardrobes, drawers, washing machines and fridges with small boxes and other items to maximize your available space.

Make sure to stack boxes and containers so that you can see the labels you put on them.

Wedge the doors of all kitchen appliances whilst in the facility open to avoid bad odours and mildew etc., building up.

Don't store anything in the facility that you're not sure is sturdy vertically - if it seems wobbly store it horizontally.

If you're worried about the atmosphere/environment in the unit put down moisture absorbers, deodorizers and vermin bait.

APPENDIX B (Infringing Material)

<http://www.adirondackenterprises.com/hints.htm>

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